

BLOXHAM PARISH COUNCIL

MONDAY 1 JULY 2019

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhampc@aol.com
www.bloxhamparishcouncil.co.uk

24 June 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 1 July 2019 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 18 June 2019. **(Attached)**
7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 18 June 2019. **7:40pm – 7:50pm**

6. **Chairman's Announcements**
- Councillors Training
 - Meeting with Bloxham School held on Monday 24 June 2019
7:50pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:00pm – 8:10pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:10pm – 8:20pm
9. **The Slade** – To receive an update on the work at The Slade. **(Report to follow)**
8:20pm – 8:30pm
10. **Planning**
- i) Planning Applications - To consider the following planning applications:
- 19/00314/F, Brickhouse Farm Bloxham Road Milton - Change of use of existing agricultural buildings to commercial for (B1) light Industrial, (B2) General Industrial and (B8) general purpose storage uses - Amended description of development; minor amendments to floor plan and elevation drawings; revised site layout plan including parking provision and additional plans showing proposed landscaping.
 - 19/00754/ADV, Croyde South Newington Road Bloxham - 2 no. illuminated fascia signs.
 - 19/00812/F, 14 Courtington Lane Bloxham - Demolition of existing outbuilding. Erection of 2 storey rear extension, single storey front extension and single storey outbuilding.
 - 19/01043/F, Penny Meadow, 2 The Ridgeway, Bloxham - Loft conversion with rooflights and dormer.
 - R3.0058/19, The Warriner School, Banbury Road, Bloxham - Section 73 application to continue the development for the erection of a two-storey teaching building, extension of existing games court with floodlighting (replacement of District Council permission 15/00734/F) and associated external works (permitted by permission 18/01243/OCC (R3.0037/18)), without complying with condition 1 (approved plans and documents) and to vary condition 4 (tree protection), condition 7 (planting scheme) and 11 (protected species) in order to vary the approved plans and documents to allow for the i) introduction of mullions, ii) regularise the agreed provision for protected species; iii) remove two trees and provide replacement planting.
 - 19/00617/F, Land to the East of The Warriner School, Bloxham Grove Road, Bloxham - Part 2-storey, part 1-storey Special Education Needs (SEN) school with new access from Bloxham Grove Road, associated outdoor play areas, multi-use games area, staff parking, pupil drop-off and landscaping

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

- ii) Bloxham Neighbourhood Development Plan Review – To consider comments from Cherwell District Council on the review of the BNDP. **(Report to follow)**
8:30pm – 8:50pm
11. **Environment/Village Matters**
- i) Bloxham Fun Day – To receive a report on Bloxham Fun Day held on Saturday 8 June 2019.
(Report to follow)
- ii) Scarecrow Festival – To discuss the arrangements for the Scarecrow Festival. **(Report to follow)**
8:50pm – 9:00pm

12. **Parish Council Matters**

- i) Parish Council Vacancy – To consider any applications for co-option onto the Parish Council
- ii) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies.
- iii) Councillors Training Courses – The following training courses are available to Councillors:

Date	Subject	Half/full day	location
Saturday 6 th July	Roles and Responsibilities for new councillors and clerks	Full day note 9.30am start	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday July 17 th	Chairmanship skills	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday September 18 th	Roles and Responsibilities for new councillors and clerks	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday October 2 nd	Budgeting and financial management for councillors	Half/ morning	Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
	VAT for clerks (and councillors)	Half/ afternoon	

9:00pm – 9:10pm

13. **Financial Matters**

- i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and note the bank reconciliation. **(Report to follow)**
- ii) Budget Monitoring to June 2019 – To note the budget monitoring for the first quarter of 2019/2020. **(Report to follow)**
- iii) Section 106 Funds - To receive an update on the progress with the project at Jubilee Hall. **(Report to follow)**
- iv) Warriner School Swimming Pool Project – To consider a request from Warriner School for a £5000 grant towards the project. **(Report to follow)**

9:10pm – 9:25pm

14. **Correspondence** – Items of correspondence will be circulated to members. **9:25pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information. **9:25pm**

16. **Queen Street** – To discuss the ownership of land in Queen Street. **(Report to follow)**
9:25pm – 9:35pm

17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 16 July 2019
- 5 August 2019
- 21 August 2019

- 2 Sept 2019
- 17 Sept 2019
- 7 Oct 2019
- 16 Oct 2019
- 4 Nov 2019
- 19 Nov 2019
- 2 Dec 2019 (Only one meeting in December 2019)

9:35pm

18. Items for the Next Agenda/Items of Information

- Christmas lights

9:35pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 13 July 2019 (Councillors Steve Craggs and Sophie Floate)

All reports and minutes are available on the Parish Council website

www.bloxhamparishcouncil.co.uk